

REFERRED BY:

CHECKLIST FOR LLC

PART 1: CLIENT INFORMATION

Client's Name (First, Last):

City:

Primary Phone: Home Cell
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Name of LLC (Three choices in order of preference):

What Does This Company Do?

Registered Address of LLC:

 City:

Designated Address:

 State: Zip:

Secondary Phone: Home Cell
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¹Name of Registered Agent (Person receiving official notifications)

 City:
 State: Zip:

PART 2: LLC MEMBER INFORMATION

Managing Member Non-Managing Member *If more than 2 Members, please contact the office to receive an additional member information sheet.

Client's Name (First, Last):

Address:

Email:

SSN: --

City: State: Zip:

% of Ownership:

Managing Member Non-Managing Member

Client's Name (First, Last):

Address:

Email:

SSN: --

City: State: Zip:

% of Ownership:

PART 3: PAYMENT INFORMATION

FEE(S) & OTHER ADDITIONS

Credit Card #:

Expiration Date:

Name on Card:

Security Code:

Address on Card:

City:

State:

Zip Code:

LLC Organization:	\$350.00
State Filing Fee: *UT	\$72.00
S-Corp Election:	\$25.00
Postage to Mail Binder:	\$15.00

* For any other state, the state filing fee varies from state to state.

Please bill my credit card for the items checked:

- LLC Organization
 S-Corp Election: Form 2553
 Filing Fees
 Postage

Total to be Billed: \$

Signature

Print Name

Date

¹ If you want MainStreet to be the Registered Agent, the cost is \$100.00 per year.